

Account Manager Logistics Warehouse Operation

Minneapolis, Minnesota

The SBS Group of Companies is seeking an experienced **Account Manager** in our **Minneapolis location**.

SBS was founded in 1997 to provide our customers with airfreight and surface transportation services. With growing demand for additional time sensitive and high service level transportation services reaching across our borders, we are continuing to expand our service offerings in all areas including international import airfreight, ocean transportation, warehousing, and US customs services.

Our mission is Innovation through Collaboration.

We are growing our services rapidly and are in need of an **Account Manager** responsible for all activities related to inventory control and order flow for a number of warehouse accounts. This position is responsible for providing a professional, quality customer service by managing inventory, orders, shipping, and clearly communicating with customers throughout the process. This position works primarily with warehouse staff to accomplish tasks.

8am-4:30pm or 8:30am-5pm, Monday – Friday.
Salary is depending on qualifications.

Responsibilities include:

- Thorough Customer service
- Data entry
- Inventory control
- Billing

This position requires:

- Outstanding customer service
- Inventory control experience
- Ability to multi-task
- Proficient in Word, Excel, and Outlook
- Strong communication skills
- Attention to detail and extreme accuracy

For consideration, please send your resume and salary requirements to hr@sbs-intl.com.